

The regular meeting of the Board of Commissioners of the Borough of Harvey Cedars, NJ was called to order by Mayor Oldham at 4:30pm. Commissioners Gerkens and Garofalo were present.

The Mayor asked all to rise for the Pledge of Allegiance.

Pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. The schedule of this meeting of the Board of Commissioners of the Borough of Harvey Cedars is listed in the notice of meetings posted on the bulletin board located in the Borough Hall and the Borough's website and was published in the Beach Haven Times on December 18, 2014.

**Motion** to approve the minutes of the previous meeting, March 6, 2015, was made by Commissioner Garofalo, seconded by Commissioner Gerkens.

The Mayor read the following ordinance by title and number and asked for a motion to introduce.

**ORDINANCE #2015-02 FIRST READING**

**AN ORDINANCE OF THE BOROUGH OF HARVEY CEDARS AUTHORIZING THE MUNICIPALITY IN PREPARING ITS 2015 BUDGET TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**

A copy of the full ordinance as introduced is attached hereto and made a part hereof.

Motion to adopt: Commissioner Garofalo

Second: Commissioner Gerkens

Vote: Ayes – Oldham, Gerkens, Garofalo

The Mayor read the following ordinance by title and number and stated that proof of publication is on hand and the ordinance has been posted.

**ORDINANCE #2015-01 SECOND READING**

**AN ORDINANCE FIXING AND DETERMINING THE ANNUAL BASE SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF HARVEY CEDARS FOR THE YEAR 2015**

Motion to open public discussion: Commissioner Garofalo

Second: Commissioner Gerkens

There were no public questions or comments.

Motion to close public discussion: Commissioner Gerkens

Second: Commissioner Garofalo

Motion to adopt: Commissioner Garofalo

Second: Commissioner Gerkens

Vote: Ayes – Oldham, Garofalo, Gerkens

A copy of the full ordinance as adopted is filed in the ordinance book.

The Mayor read the following resolutions by title only and asked for motions to adopt after reading each title. Copies of the full resolutions are attached hereto and made a part hereof:

**RESOLUTION #2015-019:**

**AUTHORIZING AMENDMENT TO THE TEMPORARY BUDGET**

Motion to adopt: Commissioner Gerkens

Second: Commissioner Garofalo

**RESOLUTION #2015-020:**

**AUTHORIZING APPLICATION TO ESTABLISH A PETTY CASH FUND**

Motion to adopt: Commissioner Garofalo

Second: Commissioner Gerkens

The Mayor read the following in full.

**RESOLUTION #2015-021:**

**INTRODUCTION OF MUNICIPAL BUDGET FOR 2015 TO BE READ BY TITLE ONLY**

**Municipal Budget of the Borough of Harvey Cedars, County of Ocean for the Fiscal Year 2015.**

**BE IT RESOLVED** that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2015.

**BE IT FURTHER RESOLVED** that said budget be published in the Beach Haven Times in the issue of **April 2, 2015**.

A hearing on the Budget and Tax Resolution will be held at the Municipal Building, 7606 Long Beach Blvd., Harvey Cedars on **Tuesday, April 21, 2015** at **4:30pm** at which time and place objections to said Budget and Tax Resolution for the year 2014 may be presented by taxpayers or other interested persons.

A summary copy of the budget is attached hereto and made a part hereof.

Motion to adopt: Commissioner Gerkens

Second: Commissioner Garofalo

Vote: Ayes – Oldham, Gerkens, Garofalo

**RESOLUTION #2015-022:**

**AUTHORIZING THE UTILITY COLLECTOR TO ADJUST CERTAIN WATER/SEWER CHARGES**

Motion to adopt: Commissioner Garofalo

Second: Commissioner Gerkens

**RESOLUTION #2015-023: Bills**

Motion to adopt: Commissioner Gerkens

Second: Commissioner Garofalo

**Public Property Usage requests:**

**1. Coquina Jam & Jetty Clam surf contests – Hudson Ave. Beach**

A motion was made by Commissioner Garofalo, seconded by Commissioner Gerkens, to approve the requests to use Sunset Park and Hudson Ave. beach to Jeremy DeFilippis of Jetty for the following events and dates:

- Coquina Jam female surf contest – Saturday July 25, 2015 (no wave date Sunday) from 8am to 6pm (non-profit event)
- Jetty Clam Jam surf contest – Saturday, October 10 (no wave date any following Saturday or Sunday) from 6am – dark

**2. Surfing Lessons – Hudson Ave. Beach**

A motion was made by Commissioner Garofalo, seconded by Commissioner Gerkens, to approve the request to use Hudson Ave. beach to Jeffrey Santoloci, dba LBI Surfing, for surfing lessons on various dates in July and in August as noted on the request form.

**3. Baseball Camp – Sunset Park ballfield**

A motion was made by Commissioner Garofalo, seconded by Commissioner Gerkens, to approve the request to use Sunset Park to Bobby Woods for a baseball camp August 24 to August 28, 2015 from 9am to 1pm.

**PRIVILEGE OF THE FLOOR –**

Al Donahaower thanked the Borough for the road patch on 76<sup>th</sup> Street. He mentioned that the basketball net at the Bay Beach needs repair.

**POLICE PRESENTATIONS –**

Chief Thomas Preiser welcomed everyone to the annual Police Awards which recognizes the officers for their achievements in 2014. He presented the following awards:

Officer Anthony Abbatemarco:

1. Certificate of Merit: Due to his response and patient care of a 4 year old fall victim out of a 3<sup>rd</sup> story window.

2. Certificate of Merit: Due to his response and patient care for 2 elderly victims in a capsized boat.
3. Certificate of Merit: He went above and beyond to locate a lost piece of family jewelry on the beach.

Officer Tim Butler:

1. Certificate of Merit: Located a gas leak inside a residence and received an overwhelming response from the homeowners.
2. Good Conduct: Given to an Officer once in his career for going 1 year without any type or reprimand.

Officer Mathew Chester:

1. Patriot: Given to an Officer once in his career for his defense and protection of the US Flag.
2. Distinguished Volunteer: Given to an Officer once in his career in recognition for his positions as a Fireman in the Manchester Township Volunteer Fire Company.
3. Education Achievement Award: For receiving his Associate's Degree in criminal justice.

Sgt. Steve Frazee:

1. Certificate of Merit: 6 month old male burn victim from spilled coffee. His quick patient care led to the baby recovering with little or no scarring.
2. Education Achievement Award: For receiving his Master's Degree in Administrative Science.

Sgt. Sean Marti:

1. Certificate of Merit: Due to his response and patient care of a 4 year old fall victim out of a 3<sup>rd</sup> story window.
2. Certificate of Merit: Due to his quick response, courteous and caring demeanor for a female suffering chest pains.
3. Certificate of Merit: Went above and beyond to assist a homeowner with coordinating repairs to a residence that suffered water damage due to a water leak.
4. Certificate of Merit: 6 month old male burn victim from spilled coffee. His quick and patient care led to the baby recovering with little or no scarring.

Officer Chris Oldham:

1. Certificate of Merit: Due to his response and patient care for 2 elderly victims in a capsized boat.
2. Certificate of Merit: Due to his mutual aid response and care for a male victim in the water after jumping in to rescue him, contributed to the patients' survival.
3. Certificate of Merit: Due to his quick response, courteous and caring demeanor for a female suffering chest pains.

The Chief continued with presenting the final award. He stated that the Officer of the Year Award was started in 2006 by Chief Jerry Falkowski.

*"This award goes to the officer who is an all-around outstanding officer. Not only has he received letters of appreciation from the public but also does an outstanding job in every aspect of his work.*

*The officer this year has demonstrated this by being an enthusiastic police officer in all aspects of the job.*

*This year is the first time the officer of the year goes to someone who has received it in the past. This officer again has demonstrated outstanding qualities and performance. This officer has become a role model for new officers coming onto the department. He has been assigned as Field Training Officer. He has already assisted new officers in learning what is required of them in our department. He continues to have a great attitude towards his work, his fellow officers, and the community. This officer takes on any task or assignment with enthusiasm and thoroughly completes them without hesitation.*

*This officer continues to be an example for all others to follow. He lives up to the department's motto "Commitment to Excellence". I would like to thank him for his professionalism and his commitment to our town and department. This year's Officer of the Year is Officer Tim Butler."*

After a round of applause, Officer Butler accepted the award, congratulations were given by the Board, co-workers, family and friends, and pictures were taken.

**Motion** to adjourn: Commissioner Garofalo  
Second: Commissioner Gerken

Meeting adjourned at 4:48pm.

**ORDINANCE NO. 2015-02**

**AN ORDINANCE OF THE BOROUGH OF HARVEY CEDARS AUTHORIZING  
THE MUNICIPALITY IN PREPARING ITS 2015 BUDGET TO  
EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO  
ESTABLISH A CAP BANK**

**WHEREAS** the Local Government Cap Law, NJSA 40A:4-45.1 et. seq., provides that, in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS** NJSA 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS** the Board of Commissioners of the Borough of Harvey Cedars in the County of Ocean finds it advisable and necessary to increase its CY 2015 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

**WHEREAS** the Board of Commissioners hereby determines that any amount authorized herein that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Commissioners of the Borough of Harvey Cedars in the County of Ocean, a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2015 budget year, the final appropriations of the Borough of Harvey Cedars shall, in accordance with this ordinance and NJSA 40A:4-45.14, be increased by 2%, amounting to \$61,894 and that the CY 2015 municipal budget for the Borough of Harvey Cedars be approved and adopted in accordance with this ordinance; and

**BE IT FURTHER ORDAINED** that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

**BE IT FURTHER ORDAINED** that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

**BE IT FURTHER ORDAINED** that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ADOPTED ON: April 10, 2015

**ORDINANCE NO. 2015-01**

**AN ORDINANCE FIXING AND DETERMINING THE ANNUAL BASE SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF HARVEY CEDARS FOR THE YEAR 2015**

The Board of Commissioners of the Borough of Harvey Cedars, County of Ocean does ordain the annual salaries of the officers and employees of the Borough of Harvey Cedars listed below are hereby fixed as follows:

Mayor	\$ 2,400.00	to	\$ 6,500.00
Commissioners	\$ 2,400.00	to	\$ 6,500.00
Borough Clerk	\$17,000.00	to	\$ 59,000.00
Deputy Clerk	\$ 0.00	to	\$ 17,500.00
Administrator	\$ 0.00	to	\$ 10,000.00
Clerical Help	\$ 7,000.00	to	\$ 25,000.00
Clerical Help (per hr.)	\$ 8.38	to	\$ 18.50
Payroll Clerk	\$ 0.00	to	\$ 1,400.00
Tax Collector	\$15,000.00	to	\$ 31,500.00
Deputy Tax Collector (per hr.)	\$ 10.00	to	\$ 26.00
Chief Financial Officer	\$15,000.00	to	\$ 54,000.00
Deputy Chief Finance Officer (per hr.)	\$ 0.00	to	\$ 26.00
Assessor	\$ 6,000.00	to	\$ 19,500.00
Municipal Court Judge	\$ 2,500.00	to	\$ 7,800.00
Chief of Police	\$45,000.00	to	\$136,000.00
Sergeant of Police	\$35,000.00	to	\$119,000.00
Patrolmen	\$26,000.00	to	\$ 97,000.00
Extra Patrolmen (per hr.)	\$ 0.00	to	\$ 15.75
Police Matron (per hr. per call)	\$ 0.00	to	\$ 25.00
Police Matron (per hr. other)	\$ 0.00	to	\$ 10.00
Zoning Officer	\$ 0.00	to	\$ 21,500.00
Code Enforcement Officer (per hr.)	\$ 8.50	to	\$ 20.00
Superintendent of Public Works	\$15,000.00	to	\$ 66,800.00
Assistant Superintendent of Public Works	\$ 0.00	to	\$ 37,500.00
General Maintenance Public Works	\$ 6,000.00	to	\$ 39,000.00
Superintendent of Water / Sewer	\$15,000.00	to	\$ 66,800.00
Assistant Superintendent of Water / Sewer	\$ 0.00	to	\$ 37,500.00
General Maintenance Water / Sewer	\$ 6,000.00	to	\$ 39,000.00
Maintenance (per hr.)	\$ 0.00	to	\$ 15.00
Clerical Help Water / Sewer	\$ 7,000.00	to	\$ 21,500.00
Captain of Lifeguards (per hour)	\$ 8.38	to	\$ 29.25
Lieutenant of Lifeguards (per hour)	\$ 8.38	to	\$ 18.75
Lifeguards (per hour)	\$ 8.38	to	\$ 14.50
Beach Personnel			
EMT Certification (per week)			\$ 25.00
Collector of Utility Rents	\$ 7,000.00	to	\$ 32,000.00
Registrar	\$ 0.00	to	\$ 400.00
Beach Badge Seller/checker (per hr.)	\$ 8.38	to	\$ 11.25
Beach Badge/Tennis Coordinator (per hr.)	\$ 8.38	to	\$ 14.75
Badge Seller/checker bonuses:			
Highest Badge Sales (per week)			\$ 30.00
2 <sup>nd</sup> Highest Badge Sales (per week)			\$ 15.00
Emergency Management Director	\$ 0.00	to	\$ 3,000.00
Deputy Emergency Management Director	\$ 0.00	to	\$ 5,000.00
Recycling Coordinator	\$ 0.00	to	\$ 3,000.00
Land Use Board Secretary (per month)			\$ 200.00

ADOPTED ON: March 24, 2015

**RESOLUTION #2015-019**

**AUTHORIZING AMENDMENT TO THE TEMPORARY BUDGET**

**WHEREAS** N.J.S. 40A:4-19.1 provides that in any fiscal year for which the budget dates have been extended, the Director of the Division of Local Government Services may permit temporary budget appropriations to provide for the period between the date upon which the budget was scheduled for adoption pursuant to N.J.S.A. 40A:4-5 and the actual date upon which the budget is adopted; and

**WHEREAS** the date of this resolution is after the scheduled adoption date of March 13, 2015;

**NOW, THEREFORE, BE IT RESOLVED** that the following temporary appropriations be amended and made as follows:

	Amendment	2015 Amended Temporary
<b>CURRENT FUND</b>		
<b>PUBLIC AFFAIRS &amp; SAFETY:</b>		
DIRECTOR - SALARIES & WAGES	1,625.00	3,250.00
ADMINISTRATOR – SALARIES & WAGES	1,500.00	4,125.00
MUNICIPAL CLERK - SALARIES & WAGES	7,500.00	23,500.00
POLICE - SALARIES & WAGES	80,000.00	320,000.00
- OTHER EXPENSES	10,000.00	45,000.00
CIVIL DEFENSE OEM - SALARIES & WAGES	500.00	2,000.00
LIFEGUARD –SALARIES & WAGES	10,000.00	11,000.00
- OTHER EXPENSES	10,000.00	10,500.00
LAND USE BOARD - SALARIES & WAGES	3,000.00	8,300.00
CONSTRUCTION OFFICIAL – SALARIES & WAGES	1,000.00	3,000.00
SENIOR CITIZEN CENTER	1,500.00	1,500.00
BEACH OPERATIONS – SALARIES & WAGES	500.00	500.00
<b>REVENUE &amp; FINANCE:</b>		
DIRECTOR - SALARIES & WAGES	1,625.00	3,250.00
OTHER FINANCIAL FEES	13,000.00	23,000.00
FINANCIAL ADMINISTRATION - SALARIES & WAGES	5,000.00	15,500.00
- OTHER EXPENSES	1,000.00	5,000.00
WORKMEN'S COMPENSATION INSURANCE	21,006.41	42,706.41
TAX ASSESSOR - SALARIES & WAGES	2,300.00	8,300.00
- OTHER EXPENSES	500.00	1,000.00
TAX COLLECTOR - SALARIES & WAGES	5,700.00	18,700.00
GROUP INSURANCE PLAN (EMPLOYEE)	30,000.00	120,000.00
OTHER INSURANCE PREMIUMS	16,443.00	30,443.00
<b>PUBLIC WORKS:</b>		
DIRECTOR - SALARIES & WAGES	1,625.00	3,250.00
ENGINEERING EXPENSES	4,000.00	10,000.00
STREETS & ROADS - SALARIES & WAGES	30,000.00	90,000.00
- OTHER EXPENSES	1,000.00	21,000.00
VEHICLE MAINTENANCE - SALARIES & WAGES	5,000.00	16,000.00
BUILDINGS & GROUNDS	10,000.00	30,000.00
RECYCLING TAX	2,000.00	2,000.00
RECREATION - SALARIES & WAGES	500.00	600.00
RECREATION - OTHER EXPENSES	400.00	500.00
TRASH REMOVAL - OTHER EXPENSES	15,000.00	68,000.00
SANITARY LANDFILL - OTHER EXPENSES	15,000.00	35,000.00
<b>STATUTORY EXPENDITURES:</b>		
SOCIAL SECURITY	20,000.00	55,000.00
UNEMPLOYMENT INSURANCE	500.00	4,250.00
PFRS CONTRIBUTION	135,682.00	135,682.00
PERS CONTRIBUTION	61,843.60	61,843.60
<b>GENERAL APPROPRIATIONS - EXCLUDED FROM CAPS:</b>		
PUBLIC DEFENDER (OUT CAP)	<u>350.00</u>	<u>750.00</u>
<b>TOTAL GENERAL APPROPRIATIONS</b>	<b>527,000.01</b>	<b>1,234,450.01</b>
<b>WATER/SEWER UTILITY</b>		
	Amendment	2015 Amended Temporary
OPERATING - SALARIES & WAGES	70,000.00	160,000.00
OTHER EXPENSES	100,000.00	234,334.00
PERS CONTRIBUTION	<u>33,300.40</u>	<u>33,300.40</u>
<b>TOTAL WATER/SEWER UTILITY OPERATING</b>	<b>203,300.40</b>	<b>397,634.40</b>

PASSED ON: March 24, 2015

**RESOLUTION #2015-020**

**AUTHORIZING APPLICATION TO ESTABLISH A PETTY CASH FUND**

**WHEREAS** pursuant to NJSA 40A:5-21 an application to the Director of the Division of Local Government Services is required to establish a petty cash fund; and

**WHEREAS** the Chief of Police desires to establish said fund for the Police Department.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, that the Police Chief is hereby authorized to submit the application to establish a petty cash fund for the Police Department.

PASSED ON: March 24, 2015



**RESOLUTION #2015-022**

**AUTHORIZING THE UTILITY COLLECTOR TO ADJUST CERTAIN  
WATER/SEWER CHARGES**

**WHEREAS** the Utility Collector of the Borough of Harvey Cedars processes quarterly utility bills based on the prior three months of water usage, and the Borough Superintendent reads and maintains monthly meter readings; and

**WHEREAS** the following resident had high water usage for the 1<sup>st</sup> quarter of 2015 due to unforeseen circumstances and the Borough Superintendent along with the Utility Collector investigated this usage and have recommended credits be issued for this one occasion:

- Account # 813 – Michael Budd & Mary Ellen Vatalaro

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars that the Utility Collector is authorized to adjust and issue a one time credit to the following utility account(s) based on average water usage from prior 1<sup>st</sup> and 2<sup>nd</sup> quarter's readings:

ACCOUNT#	WATER CREDIT	SEWER CREDIT
813-0	\$1,489.25	\$389.87

PASSED ON: March 24, 2015