The regular meeting of the Board of Commissioners of the Borough of Harvey Cedars, NJ was called to order by Mayor Oldham at 4:50pm. Commissioners Gerkens and Garofalo were present.

The Mayor asked all to rise for the Pledge of Allegiance.

Pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. The schedule of this meeting of the Board of Commissioners of the Borough of Harvey Cedars is listed in the notice of meetings posted on the bulletin board located in the Borough Hall and the Borough's website and was published in the Beach Haven Times on December 18, 2014.

Motion to approve the minutes of the previous meeting, September 15, 2015, was made by Commissioner Garofalo, seconded by Commissioner Gerkens.

The Mayor read the following ordinance by title and number and asked for a motion to introduce.

ORDINANCE #2015-11 FIRST READING

AN ORDINANCE OF THE BOROUGH OF HARVEY CEDARS, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR IMPROVEMENTS TO THE 80th STREET WATER PLANT APPROPRIATING \$300,000 THEREFORE, AND PROVIDING FOR THE ISSUANCE OF \$300,000 IN BONDS OR NOTES OF THE BOROUGH OF HARVEY CEDARS TO FINANCE THE SAME

A copy of the full ordinance as introduced is attached hereto and made a part hereof. Motion to adopt: Commissioner Garofalo

Second: Commissioner Gerkens

Vote: Ayes – Oldham, Gerkens, Garofalo

The Mayor read the following ordinance by title and number and stated that proof of publication is on hand and the ordinance has been posted.

ORDINANCE #2015-09 SECOND READING

AN ORDINANCE RESCINDING ORDINANCE NO. 2015-06 OF THE BOROUGH OF HARVEY CEDARS ADOPTED JULY 7, 2015 WHICH APPROPRIATED THE SUM OF \$7,540.00 FROM THE UTILITY CAPITAL IMPROVEMENT FUND FOR CERTAIN CAPITAL IMPROVEMENTS IN THE BOROUGH OF HARVEY CEDARS

Motion to open public discussion: Commissioner Garofalo Second: Commissioner Gerkens

There were no public questions or comments.

Motion to close public discussion: Commissioner Gerkens Second: Commissioner Garofalo

Motion to adopt: Commissioner Garofalo Second: Commissioner Gerkens Vote: Ayes – Oldham, Garofalo, Gerkens A copy of the full ordinance as adopted is filed in the ordinance book.

The Mayor read the following ordinance by title and number and stated that proof of publication is on hand and the ordinance has been posted. **ORDINANCE #2015-10 SECOND READING**

AN ORDINANCE OF THE BOROUGH OF HARVEY CEDARS APPROPRIATING THE SUM OF \$52,000 FROM THE UTILITY CAPITAL IMPROVEMENT FUND FOR CERTAIN CAPITAL IMPROVEMENTS IN THE BOROUGH OF HARVEY CEDARS

Motion to open public discussion: Commissioner Garofalo Second: Commissioner Gerkens

There were no public questions or comments.

Motion to close public discussion: Commissioner Garofalo Second: Commissioner Gerkens Motion to adopt: Commissioner Gerkens Second: Commissioner Garofalo Vote: Ayes – Oldham, Gerkens, Garofalo A copy of the full ordinance as adopted is filed in the ordinance book.

The Mayor read the following resolutions by title only and asked for motions to adopt after reading each title. Copies of the full resolutions are attached hereto and made a part hereof:

RESOLUTION #2015-081:

AUTHORIZING THE BOROUGH OF HARVEY CEDARS TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF OCEAN FOR THE 2015 DRIVING WHILE INTOXICATED ENFORCEMENT PROGRAM Motion to adopt: Commissioner Garofalo Second: Commissioner Gerkens

RESOLUTION #2015-082:

AUTHORIZING THE BOROUGH OF HARVEY CEDARS TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF OCEAN FOR THE DRUG RECOGNITION EXPERT CALLOUT PROGRAM

Motion to adopt: Commissioner Garofalo Second: Commissioner Gerkens

RESOLUTION #2015-083: AUTHORIZING THE DONATION OF A BOROUGH OWNED VEHICLE TO THE SHIP BOTTOM FIRE COMPANY

Motion to adopt: Commissioner Garofalo Second: Commissioner Gerkens

RESOLUTION #2015-084:

AUTHORIZING THE UTILITY COLLECTOR TO ADJUST CERTAIN WATER/SEWER CHARGES

Motion to adopt: Commissioner Gerkens Second: Commissioner Garofalo

RESOLUTION #2015-085:

AUTHORIZE APPLICATION TO NJDOT LOCAL AID PROGRAM FOR 2016 ROAD RECONSTRUCTION IMPROVEMENT PROJECT FOR A TOTAL OF \$320,947.75

(Norfolk, Suffolk, Kent & Holly) Motion to adopt: Commissioner Garofalo Second: Commissioner Gerkens Vote: Ayes – Oldham, Garofalo, Gerkens

RESOLUTION #2015-086:

AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF LONG BEACH FOR THE PURCHASE OF A POLICE COMPUTER AIDED DISPATCH (CAD) SYSTEM

Motion to adopt: Commissioner Garofalo Second: Commissioner Gerkens

RESOLUTION #2015-087:

APPOINTMENT OF A FULL TIME CLASS II SPECIAL POLICE OFFICER FOR THE BOROUGH OF HARVEY CEDARS Motion to adopt: Commissioner Garofalo

Second: Commissioner Gerkens

Commissioner Garofalo explained that the Class II officer that is currently working for the Borough is now becoming a full time police officer but not under the PBA contract; including this officer and the Chief, there are 9 police officers plus 2 seasonal officers.

RESOLUTION #2015-088: Bills

Motion to adopt: Commissioner Gerkens Second: Commissioner Garofalo PRIVILEGE OF THE FLOOR -

James Donahower, Barbara Lehman and Jim Loudon briefly discussed with the Board the school consolidation issues; more information needs to be obtained regarding the costs and repairs to both properties.

Officer Robert Burnaford gave an update on the upcoming storm; it appears that the hurricane (Joaquin) will not be an issue, it is still in the Bahamas as a category 4, it is moving slowly and will be moving northeast; it should be about 300 miles off our coast on Monday; no rain from the hurricane, but the surf will be elevated. Today and tomorrow will be the worst (nor'easter) with wind gusts up to 50mph, beaches may take a beating, bayside may have minor flooding. Officer Burnaford participated in a conference call with the Governor and with the County; all resources are in place in case they are needed.

Motion to adjourn: Commissioner Garofalo Second: Commissioner Gerkens

Meeting adjourned at 5:08pm.

ORDINANCE NO. 2015-11

AN ORDINANCE OF THE BOROUGH OF HARVEY CEDARS, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR IMPROVEMENTS TO THE 80th STREET WATER PLANT APPROPRIATING \$300,000 THEREFORE, AND PROVIDING FOR THE ISSUANCE OF \$300,000 IN BONDS OR NOTES OF THE BOROUGH OF HARVEY CEDARS TO FINANCE THE SAME

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF HARVEY CEDARS, IN THE COUNTY OF OCEAN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS**:

<u>Section 1</u>. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Borough of Harvey Cedars, in the County of Ocean, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3 hereof, there is hereby appropriated the sum of \$300,000. No down payment is required in connection with the improvement or purpose as said purpose is deemed to be self-liquidating and the obligations authorized herein are deductible from the gross debt of the Borough, as more fully explained in Section 6(e) of this bond ordinance.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$300,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

<u>Section 3.</u> (a)The improvement hereby authorized and the purpose for which the bonds or notes are to be issued is for the improvements to the 80th Street Water Plant, its related equipment, and including all other work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for the several improvements or purposes is as stated in Section 2 hereof.

(c) The estimated cost of the several improvements or purposes is equal to the amount of the appropriation herein made therefor.

<u>Section 4</u>. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local *Ordinance No. 2015-11 –Page 1 of 3* Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than 99% of par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

<u>Section 5</u>. The capital budget (or temporary capital budget as applicable) of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget (or amended temporary capital budget as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

<u>Section 6.</u> The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. This is an improvement or purpose the Borough may lawfully undertake as self-liquidating improvements of a municipal public utility and no part of the costs thereof have been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvement or purpose, within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 20 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$300,000 but that the net debt of the Borough determined as provided in the Local Bond Law is not increased by this bond ordinance and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$30,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the several improvements or purposes.

(e) This bond ordinance authorizes obligations of the Borough solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for a purpose that is deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and is deductible from gross debt pursuant to N.J.S.A. 40A:2-44(c).

(f) The Borough reasonably expects to commence the acquisition and/or construction of the improvement or purpose described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Borough further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 2 hereof.

<u>Section 7</u>. Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

Section 8. The full faith and credit of the Borough is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 9. The Borough hereby covenants to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

<u>Section 10</u>. To the extent that any previous ordinance or resolution is inconsistent herewith or contradictory hereto, said ordinance or resolution is hereby repealed or amended to the extent necessary to make it consistent herewith.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ADOPTED ON: October 20, 2015

ORDINANCE NO. 2015-09

AN ORDINANCE RESCINDING ORDINANCE NO. 2015-06 OF THE BOROUGH OF HARVEY CEDARS ADOPTED JULY 7, 2015 WHICH APPROPRIATED THE SUM OF \$7,540.00 FROM THE UTILITY CAPITAL IMPROVEMENT FUND FOR CERTAIN CAPITAL IMPROVEMENTS IN THE BOROUGH OF HARVEY CEDARS

WHEREAS it has been determined by the State of New Jersey that matching local funds for grants cannot be appropriated through the Capital Improvement Fund; and

WHEREAS it is the desire of the Borough of Harvey Cedars to repeal Ordinance No. 2015-06 and appropriate the matching funds from the utility budget – other expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF HARVEY CEDARS as follows:

- <u>Section 1.</u> Utility Capital Improvement Ordinance Number 2015-06 is hereby repealed.
- Section 2. The Utility Capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended utility capital budget and utility capital program as approved by the Director, Division of Local Government Services as on file with the municipal clerk and is available for public inspection.

ADOPTED ON: October 2, 2015

ORDINANCE NO. 2015-10

AN ORDINANCE OF THE BOROUGH OF HARVEY CEDARS APPROPRIATING THE SUM OF \$52,000 FROM THE UTILITY CAPITAL IMPROVEMENT FUND FOR CERTAIN CAPITAL IMPROVEMENTS IN THE BOROUGH OF HARVEY CEDARS

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF HARVEY CEDARS as follows:

- <u>Section 1.</u> Pursuant to the applicable statutes of the State of New Jersey, there is hereby authorized the capital improvements within the Borough of Harvey Cedars as follows:
 - A. For the purchase of a utility dump truck there is hereby appropriated the sum of \$52,000.00
- <u>Section 2.</u> This Utility Capital Improvement Ordinance is to be financed from the utility capital funds that the Borough presently has on hand.
- <u>Section 3.</u> The Utility Capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended utility capital budget and utility capital program as approved by the Director, Division of Local Government Services as on file with the municipal clerk and is available for public inspection.

ADOPTED ON: October 2, 2015

AUTHORIZING THE BOROUGH OF HARVEY CEDARS TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF OCEAN FOR THE 2015 DRIVING WHILE INTOXICATED ENFORCEMENT PROGRAM

WHEREAS the Uniform Shared Services and Consolidation Act, NJSA 40A:65-1 et. seq., authorizes two or more governmental entities to enter into a mutual service agreement for the provision of certain governmental services when approved by resolution under NJSA 40A:65-5; and

WHEREAS the Driving While Intoxicated Enforcement Program (DWIEP) is a traffic safety program run by the Ocean County Prosecutor's Office for the purpose of identifying and removing intoxicated drivers from the roadways; and

WHEREAS the DWIEP receives funding from the State of New Jersey and County of Ocean; and

WHEREAS it is the desire of the Board of Commissioners of the Borough of Harvey Cedars to enter into an agreement with the County of Ocean for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by the Borough of Harvey Cedars to the DWIEP.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey that the Mayor and Municipal Clerk are hereby authorized to execute a Shared Services Agreement with Ocean County for the 2015 Driving While Intoxicated Enforcement Program, a copy of which is on file in the Municipal Clerk's office.

AUTHORIZING THE BOROUGH OF HARVEY CEDARS TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF OCEAN FOR THE DRUG RECOGNITION EXPERT CALLOUT PROGRAM

WHEREAS the Uniform Shared Services and Consolidation Act, NJSA 40A:65-1 et. seq., authorizes two or more governmental entities to enter into a mutual service agreement for the provision of certain governmental services when approved by resolution under NJSA 40A:65-5; and

WHEREAS the Drug Recognition Expert Callout Program (DRECP) is a traffic safety program run by the Ocean County Prosecutor's Office for the purpose of utilizing a DRE callout Program to assist with identifying and removing intoxicated drivers from the roadways; and

WHEREAS the DRECP receives funding from the State of New Jersey and the County of Ocean; and

WHEREAS it is the desire of the Board of Commissioners of the Borough of Harvey Cedars to enter into an agreement with the County of Ocean for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by the Borough of Harvey Cedars to the DRECP.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey that the Mayor and Municipal Clerk are hereby authorized to execute a Shared Services Agreement with Ocean County for the Drug Recognition Expert Callout Program, a copy of which is on file in the Municipal Clerk's office, retroactive from October 1, 2015 through September 30, 2016.

AUTHORIZING THE DONATION OF A BOROUGH OWNED VEHICLE TO THE SHIP BOTTOM FIRE COMPANY

WHEREAS pursuant to N.J.S.A. 40A:12-13(b)(1), the sale or transfer of public property for nominal consideration may be made to another municipality or political subdivision of New Jersey as long as it is authorized by resolution; and

WHEREAS the Borough of Harvey Cedars presently owns an abandoned vehicle ready for scrap disposal; and

WHEREAS the Ship Bottom Volunteer Fire Company has inspected said equipment and desires to use it for training purposes.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of Harvey Cedars hereby authorizes the disposition of the 1991 Mercury Capri VIN# 6MPCT 01Z6M 86220 23 by donating said vehicle to the Ship Bottom Volunteer Fire Company for training purposes.

AUTHORIZING THE UTILITY COLLECTOR TO ADJUST CERTAIN WATER/SEWER CHARGES

WHEREAS the Utility Collector of the Borough of Harvey Cedars processes quarterly utility bills based on the prior three months of water usage, and the Borough Superintendent reads and maintains monthly meter readings; and

WHEREAS the following resident had high water usage for the 3rd quarter of 2015 due to unforeseen circumstances and the Borough Superintendent along with the Utility Collector investigated this usage and have recommended credits be issued for this one occasion:

• Account # 189 – Joel and Lauren Spivak

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars that the Utility Collector is authorized to adjust and issue a one time credit to the following utility account(s) based on average water usage from prior readings:

ACCOUNT#	WATER CREDIT	SEWER CREDIT
189-0	\$166.47	\$21.89

AUTHORIZE APPLICATION TO NJDOT LOCAL AID PROGRAM FOR 2016 ROAD RECONSTRUCTION IMPROVEMENT PROJECT FOR A TOTAL OF \$320,947.75

WHEREAS the Borough of Harvey Cedars desires to apply to the New Jersey Department of Transportation for assistance from the Transportation Trust Fund for the 2016 Road Reconstruction/Improvement Project.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Commissioners of the Borough of Harvey Cedars, County of Ocean, hereby authorize application to NJDOT Local Aid Program for the 2016 Road Reconstruction/Improvement Project for a total of \$320,947.75 to include:

- 1. Kent Place
- 2. Norfolk Place
- 3. Suffolk Place
- 4. Holly Avenue

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as

MA-2016-Holly Ave Suffolk Pl Kent Pl-00242

to the New Jersey Department of Transportation on behalf of the Borough of Harvey Cedars.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Harvey Cedars and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

MOTION: Commissioner GarofaloSECOND: Commissioner GerkensROLL CALL VOTE: Ayes – Oldham, Garofalo, Gerkens

AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF LONG BEACH FOR THE PURCHASE OF A POLICE COMPUTER AIDED DISPATCH (CAD) SYSTEM

WHEREAS the Uniform Shared Services and Consolidation Act, NJSA 40A:65-1 et. seq., authorizes municipalities to agree to provide shared services when approved by resolution under NJSA 40A:65-5; and

WHEREAS the Township of Long Beach presently provides the Borough of Harvey Cedars general police dispatching services, NCIC Look-up Services, name and address property look-up services, and 911 emergency dispatching services through existing Shared Service Agreements; and

WHEREAS the Township of Long Beach and the Borough of Harvey Cedars desire to share the cost for the purchase of a Police Computer Aided Dispatch (CAD) System in accordance with the terms set forth in the attached agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars, that the Mayor and Municipal Clerk are hereby authorized to execute a Shared Services Agreement with the Township of Long Beach, a copy of which is attached hereto, in the amount of Seven Thousand Five Hundred Dollars (\$7,500.00) for the cost of a Police Computer Aided Dispatch (CAD) System.

APPOINTMENT OF A FULL TIME CLASS II SPECIAL POLICE OFFICER FOR THE BOROUGH OF HARVEY CEDARS

WHEREAS Mathew Chester has served the Police Department as temporary regular Police Officer for the Borough of Harvey Cedars since December 15, 2014; and

WHEREAS it is the desire of the Borough of Harvey Cedars to continue his employment as Police Officer.

NOW, THERFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of Harvey Cedars hereby appoints Mathew Chester as a full-time Special Law Enforcement Officer Class II for the Borough of Harvey Cedars Police Department effective October 1, 2015.

BE IF FURTHER RESOLVED that as a full-time Class II officer Mathew Chester shall be entitled to full-time benefits as per the Personnel Policy Manual of the Borough of Harvey Cedars.