

The regular meeting of the Board of Commissioners of the Borough of Harvey Cedars, NJ was called to order by Mayor Oldham at 4:30pm. Commissioners Gerkens and Garofalo were present.

The Mayor asked all to rise for the Pledge of Allegiance.

Pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. The schedule of this meeting of the Board of Commissioners of the Borough of Harvey Cedars is listed in the notice of meetings posted on the bulletin board located in the Borough Hall and the Borough's website and was published in the Beach Haven Times on December 18, 2014.

**Motion** to approve the minutes of the previous meeting, November 15, 2015, was made by Commissioner Garofalo, seconded by Commissioner Gerkens.

The Mayor read the following ordinance by title and number and stated that proof of publication is on hand and the ordinance has been posted.

**ORDINANCE #2015-11 THIRD READING**

**AN ORDINANCE OF THE BOROUGH OF HARVEY CEDARS, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR IMPROVEMENTS TO THE 80<sup>th</sup> STREET WATER PLANT APPROPRIATING \$300,000 THEREFORE, AND PROVIDING FOR THE ISSUANCE OF \$300,000 IN BONDS OR NOTES OF THE BOROUGH OF HARVEY CEDARS TO FINANCE THE SAME**

Motion to open public discussion: Commissioner Garofalo  
Second: Commissioner Gerkens

There were no public questions or comments.

Motion to close public discussion: Commissioner Gerkens  
Second: Commissioner Garofalo

Motion to re-adopt: Commissioner Garofalo  
Second: Commissioner Gerkens

Vote: Ayes – Oldham, Gerkens, Garofalo

A copy of the full ordinance as re-adopted is filed in the ordinance book.

The Mayor read the following resolutions by title only and asked for motions to adopt after reading each title. Copies of the full resolutions are attached hereto and made a part hereof:

**RESOLUTION #2015-103:**

**RESOLUTION OF THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN, SUPPORTING PARTICIPATION IN THE SUSTAINABLE JERSEY<sup>®</sup> MUNICIPAL CERTIFICATION PROGRAM**

Motion to adopt: Commissioner Gerkens  
Second: Commissioner Garofalo

**RESOLUTION #2015-104:**

**DESIGNATING THE HOLIDAY SCHEDULE FOR 2016**

Motion to adopt: Commissioner Garofalo  
Second: Commissioner Gerkens

**RESOLUTION #2015-105:**

**DESIGNATING REGULAR MEETING DATES FOR THE BOARD OF COMMISSIONERS FOR THE YEAR 2016**

Motion to adopt: Commissioner Gerkens  
Second: Commissioner Garofalo

**RESOLUTION #2015-106:**

**AUTHORIZING THE UTILITY COLLECTOR TO ADJUST CERTAIN WATER/SEWER CHARGES**

Motion to adopt: Commissioner Gerkens  
Second: Commissioner Garofalo

**RESOLUTION #2015-107:**

**AUTHORIZING TRANSFER OF FUNDS**

Motion to adopt: Commissioner Garofalo  
Second: Commissioner Gerken

**RESOLUTION #2015-108:**

**AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF LONG BEACH AS THE LEAD AGENCY FOR THE OPERATION AND MAINTENANCE OF A SERVER-BASED MOBILE DATA TERMINAL SYSTEM**

Motion to adopt: Commissioner Garofalo  
Second: Commissioner Gerken

**RESOLUTION #2015-109:**

**AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF LONG BEACH AS THE LEAD AGENCY FOR ACCESS TO THE POLICE DEPARTMENT PEARPOINT IMAGE PROCESSING SYSTEMS SERVER IN ORDER TO OBTAIN LICENSE PLATE RECOGNITION DATA**

Motion to adopt: Commissioner Gerken  
Second: Commissioner Garofalo

**RESOLUTION #2015-110:**

**APPOINTMENT OF A POLICE CHAPLAIN FOR THE BOROUGH OF HARVEY CEDARS**

Motion to adopt: Commissioner Garofalo  
Second: Commissioner Gerken

**RESOLUTION #2015-111: Bills**

Motion to adopt: Commissioner Gerken  
Second: Commissioner Garofalo

**Public Property Usage requests:**

1. **Wedding Ceremony – Sunset Park/Gazebo**

A motion was made by Commissioner Garofalo, seconded by Commissioner Gerken, to approve the request from Caitlyn Salerno for a wedding ceremony on Saturday, September 24, 2016 from 2pm – 3pm (125 people).

**PRIVILEGE OF THE FLOOR –**

Al Donahower asked why the water bills were higher. Commissioner Gerken stated there has not been an increase in the water rates, it must be the usage. The Mayor suggested to contact Public Works; they can come out to check if the meter is running when all is shut off to see if there is an underground leak or toilet running.

Colleen Clark from Skyhawks Sports Academy inquired about holding youth golf (SNAG) and tennis camps in Sunset Park. She also asked about having a volleyball league on the beach. The Board agreed that a beginner's golf camp would be possible in the park, but the tennis courts are used often and would not be available for camps. The Board stated that due to the variable beach conditions along with lack of parking, the volleyball league on the beach would not be possible. The Mayor said to speak with the Clerk to find suitable dates for the golf camp.

Jim Loudon and the Board briefly discussed the school board meeting that took place on Tuesday which reviewed the condition and status of both school properties. The school board will be meeting with the Island Mayors on December 15<sup>th</sup>.

**Motion** to adjourn: Commissioner Garofalo  
Second: Commissioner Gerken

Meeting adjourned at 5:00pm.

**RESOLUTION #2015-103**

**RESOLUTION OF THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN,  
SUPPORTING PARTICIPATION IN THE  
SUSTAINABLE JERSEY® MUNICIPAL CERTIFICATION PROGRAM**

**WHEREAS** a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

**WHEREAS** the Borough of Harvey Cedars strives to save tax dollars, assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

**WHEREAS** the Borough of Harvey Cedars hereby acknowledges that its residents desire a stable, sustainable future for themselves and future generations; and

**WHEREAS** the Borough of Harvey Cedars wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically-sound, local government practices; and

**WHEREAS** by endorsing a sustainable path Harvey Cedars is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

**WHEREAS** as elected representatives of the Borough of Harvey Cedars, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community.

**NOW, THEREFORE, BE IT RESOLVED**, that to focus attention and effort within the Borough of Harvey Cedars on matters of sustainability, the Board of Commissioners wishes to pursue local initiatives and actions that will lead to Sustainable Jersey Municipal Certification.

**BE IT FURTHER RESOLVED**, by the Board of Commissioners of the Borough of Harvey Cedars that we do hereby authorize the Municipal Clerk, Daina Dale, to serve as Harvey Cedars' agent for the Sustainable Jersey Municipal Certification process and authorize the her to complete the Municipal Registration on behalf of the Borough of Harvey Cedars.

PASSED ON: December 4, 2015

**RESOLUTION #2015-104**

**DESIGNATING THE HOLIDAY SCHEDULE FOR 2016**

**BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars that the following are declared holidays for all full-time employees of the Borough of Harvey Cedars:

New Year's Day	Friday	January 1, 2016
Martin Luther King Day	Monday	January 18, 2016
President's Day	Monday	February 15, 2016
Good Friday	Friday	March 25, 2016
Memorial Day	Monday	May 30, 2016
Independence Day	Monday	July 4, 2016
Labor Day	Monday	September 5, 2016
Columbus Day	Monday	October 10, 2016
Veteran's Day	Friday	November 11, 2016
Thanksgiving Day	Thursday	November 24, 2016
Thanksgiving Day Friday	Friday	November 25, 2016
Christmas Eve	Friday	December 23, 2016
Christmas Day	Monday	December 26, 2016

**BE IT FURTHER RESOLVED** that copies of this resolution be forwarded to the Commissioners and the Department Heads of the Borough of Harvey Cedars and be posted on the official bulletin board.

PASSED ON: December 4, 2015

**RESOLUTION #2015-105**

**DESIGNATING REGULAR MEETING DATES FOR THE BOARD OF  
COMMISSIONERS FOR THE YEAR 2016**

**WHEREAS** the Open Public Meetings Act of 1976 requires public bodies to provide notice of all meetings in an effort to enhance the proper functioning of the democratic processes; and

**WHEREAS** it is the desire of this Board of Commissioners to adhere to the provision of said act.

**NOW, THEREFORE**, pursuant to the provisions of the Open Public Meetings Act, **BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars for the year 2016 as follows:

1. The Reorganization Meeting for the Borough of Harvey Cedars shall be held on January 8, 2016 at 4:30pm.
2. The Board of Commissioners hereby designates the first Friday of each month at 4:30pm and the third Tuesday of each month at 4:30pm for its regular meeting, with exceptions noted below, unless otherwise modified by this Board. Formal action will be taken.

<u>1<sup>st</sup> Friday of the Month</u>	<u>3<sup>rd</sup> Tuesday of the Month</u>
*January 8, 2016 (2 <sup>nd</sup> Friday)	January 19, 2016
February 5, 2016	February 16, 2016
*March 8, 2016 (2 <sup>nd</sup> Tuesday)	*March 22, 2016 (4 <sup>th</sup> Tuesday)
April 1, 2016	April 19, 2016
May 6, 2016	May 17, 2016
June 3, 2016	June 21, 2016
July 1, 2016	July 19, 2016
August 5, 2016	August 16, 2016
September 2, 2016	September 20, 2016
October 7, 2016	October 18, 2016
November 4, 2016	November 15, 2016
December 2, 2016	December 20, 2016

3. The Board of Commissioners hereby designates two (2) hours preceding and one (1) hour after each regular meeting for its policy meeting unless otherwise modified by resolution of the Board. No formal action will be taken.
4. The Board of Commissioners will hold daily work sessions, as well as Executive Sessions on Tuesdays from 11:00am to 12noon. No formal action will be taken.
5. All aforementioned meetings shall be held at the Borough Hall, 7606 Long Beach Blvd., Harvey Cedars, NJ.

PASSED ON: December 4, 2015

**RESOLUTION #2015-106**

**AUTHORIZING THE UTILITY COLLECTOR TO ADJUST CERTAIN  
WATER/SEWER CHARGES**

**WHEREAS** the Utility Collector of the Borough of Harvey Cedars processes quarterly utility bills based on the prior three months of water usage, and the Borough Superintendent reads and maintains monthly meter readings; and

**WHEREAS** the following property owner had high water usage for the 3<sup>rd</sup> quarter of 2015 due to unforeseen circumstances, and the Borough Superintendent along with the Utility Collector investigated this usage and have recommended credits be issued for this one occasion:

- Account # 1099 – Barnegat Light Yacht Club

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars that the Utility Collector is authorized to adjust and issue a one time credit to the following utility account(s) based on average water usage from prior readings:

ACCOUNT#	WATER CREDIT	SEWER CREDIT
1099-0	\$471.66	\$165.13

PASSED ON: December 4, 2015

**RESOLUTION #2015-107**

**AUTHORIZING TRANSFER OF FUNDS**

**WHEREAS** the date of this resolution is within the last two months of the calendar year 2015, and the first three months of the calendar year 2016; and

**WHEREAS** N.J.S.A. 40A:4-58 provides for the making of transfers between budget appropriations during the five month period beginning November.

**NOW, THEREFORE, BE IT RESOLVED** (Not less than two-thirds of all members of the governing body affirmatively confirming) that the following transfers be and the same hereby are made between budget appropriations accounts in the 2015 budget.

<b><u>CURRENT</u></b>		<b><u>FROM:</u></b>	<b><u>TO:</u></b>
Finance Admin S&W	5-01-20-130-000-110		1,600.00
Tax Collection S&W	5-01-20-145-000-110		2,300.00
Tax Assessment OE	5-01-20-150-000-220		1,000.00
Land Use Board S&W	5-01-21-180-000-110	4,900.00	

PASSED ON: December 4, 2015

**RESOLUTION #2015-108**

**AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT  
WITH THE TOWNSHIP OF LONG BEACH AS THE LEAD AGENCY FOR THE  
OPERATION AND MAINTENANCE OF A  
SERVER-BASED MOBILE DATA TERMINAL SYSTEM**

**WHEREAS** the Uniform Shared Services and Consolidation Act, NJSA 40A:65-1 et. seq., authorizes municipalities to agree to provide shared services when approved by resolution under NJSA 40A:65-5; and

**WHEREAS** the Long Beach Township Police Department operates and maintains a server-based Mobile Data Terminal system to link mobile computers to agency systems in order to increase the sworn officers' ability to perform, report and record checks in the field; and

**WHEREAS** it is the desire of the governing body to authorize the execution of a Shared Services Agreement with the Township of Long Beach as the lead agency for the operation and maintenance of a server-based Mobile Data Terminal system.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Harvey Cedars, County of Ocean, State of New Jersey as follows:

1. The Commissioner of Public Safety and the Municipal Clerk are hereby authorized to execute a Shared Services Agreement with the Township of Long Beach as lead agency for the operation and maintenance of a server-based Mobile Data Terminal (MDT) system in accordance with the provisions of law effective January 1, 2016 through December 31, 2018 at the following rates per MDT or other device connected to the MDT System:
  - a. \$100.00 for 2016
  - b. \$105.00 for 2017
  - c. \$110.00 for 2018
2. That a copy of the Agreement referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk's Office during normal business hours.
3. That a certified copy of this resolution shall be forwarded to the Chief of Police and the Chief Financial Officer for the Borough of Harvey Cedars and to the Township of Long Beach.

PASSED ON: December 4, 2015

**RESOLUTION #2015-109**

**AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT  
WITH THE TOWNSHIP OF LONG BEACH AS THE LEAD AGENCY FOR  
ACCESS TO THE POLICE DEPARTMENT PEARPOINT IMAGE  
PROCESSING SYSTEMS SERVER IN ORDER TO OBTAIN LICENSE PLATE  
RECOGNITION DATA**

**WHEREAS** the Uniform Shared Services and Consolidation Act, NJSA 40A:65-1 et. seq., authorizes municipalities to agree to provide shared services when approved by resolution under NJSA 40A:65-5; and

**WHEREAS** the Township of Long Beach has agreed with the Borough of Harvey Cedars to enter into a Shared Services Agreement for access to the Long Beach Township Police Department "P.I.P.S." server in order to obtain License Plate Recognition information.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Harvey Cedars, County of Ocean, State of New Jersey as follows:

1. The Commissioner of Public Safety and Municipal Clerk are hereby authorized to execute a Shared Services Agreement with the Township of Long Beach as lead agency for access to the Long Beach Township Police Department Pearpoint Image Processing Systems Server (PIPS) for License Plate Recognition Data effective for a three (3) year period commencing January 1, 2016 through December 31, 2018, with no option to extend.
2. The Borough of Harvey Cedars shall pay to the Township of Long Beach the following annual fees per unit:
  - a. \$500.00 for 2016
  - b. \$525.00 for 2017
  - c. \$550.00 for 2018
3. A copy of the Agreement referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk's Office during normal business hours.

PASSED ON: December 4, 2015

**RESOLUTION #2015-110**

**APPOINTMENT OF A POLICE CHAPLAIN FOR THE BOROUGH OF  
HARVEY CEDARS**

**WHEREAS** the Harvey Cedars Police Department is desirous of appointing a new Police Chaplain; and

**WHEREAS** the Harvey Cedars Chief of Police and Board of Commissioners interviewed Reverend William McGowan and he has volunteered to serve as Chaplain for the Harvey Cedars Police Department.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars that Reverend William McGowan is hereby appointed as a Chaplain for the Harvey Cedars Police Department effective December 1, 2015.

PASSED ON: December 4, 2015